Connect to Students Shared - McDaniels

1. From the menubar at the top of the screen, choose **Go > Connect to server**.
2. In the box that appears, scroll to the bottom to find **whittier.op97.org**
3. In the box that appears, type in the following login information:
   1. Username = whittierstudent
   2. Password = 123
4. Select **Students Shared**
5. Find the folder with your teacher’s name, **McDaniels**
6. Select **Shared**
7. Select **Avatars**
8. Drag your avatar from the desktop to this folder. Make sure you have named it with your pen name.

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